

**Lutheran Church-Canada Tax Reporting  
Calculation of Pension Adjustment and Taxable Benefits**

For the year ending December 31, 2011

Employer Identification Number: 100009876LK / EMP987

Employer Name and Address:

**Hometown Lutheran Church  
321 Anywhere Drive  
Mytown, Prov A1B 2C3**

Worker Benefit Plans has prepared the following information on the Pension Adjustment and taxable benefits for life insurance for the above employee for the last calendar year. Employers should ensure this information is reflected on T4 (or T4 tax slips as applicable), that they issue on behalf of the employee for the year:

Member Name	Secretary, Ms. Jane E.	Report on T4 Box
Member Number	987654321	
CRA Pension Registration Number	0355610	Box 50
Pensionable Earnings	\$33,000.50	
Current Service (Months)	12	
Defined Benefit Pension Adjustment	\$2,250.00	Box 52 *
Defined Benefit Employee Contributions	\$0.00	Box 20
DC Employer Contributions	\$0.00	Box 52 *
DC Employee Required Contributions	\$0.00	Box 20 and 52 *
DC Employee Optional Contributions	\$765.43	Box 20 and 52 *
DC Flex Contributions	\$210.00	Box 52 *
Taxable Benefits	\$645.50	Box 40 **

\* The Pension Adjustment (Box 52) includes both the Defined Benefit and Defined Contribution Pension Plan if the employee participates in both plans.

\*\* Report the taxable benefit for **current employees and employees who are on a leave of absence** (such as maternity leave) on a T4 slip. Include the amount of the benefit in box 14, "Employment income," and in the "Other information" area under code **40** at the bottom of the employee's T4 slip.

Notes

- If an employee is on a leave of absence and is continuing to accrue pensionable service (DB) or pensionable contributions (DC) under the plan, the PA must still be reported even if the employee has no employment income in the year.
- Taxable Benefits - A taxable benefit occurs when employer funds are used to pay for certain benefits (e.g. life insurance). Retail Sales Tax is also included as a taxable benefit when paid by employer funds for the provinces in which RST applies.
- Employees may receive more than one T4 slip as a result in a change in employers. Employees should ensure they use all T4 slips when filing their income tax.